**How to Confirm Your Attendance and Pay in Full**

1. Log-in to your myRedDragon account

Text

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1. Select the Student tab (your home page may view slightly different)

Graphical user interface, application

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1. Select Access Online Account

A picture containing waterfall chart

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1. Select term to confirm attendance

Graphical user interface, text, application

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1. Review your account summary and select “Accept/Pay or Decline.” All changes made to your student account will appear here in real time.

Graphical user interface, text, application

Description automatically generated

1. Review verbiage, select “Accept” then “Continue” near the bottom of the page.

Graphical user interface, text, application, email

Description automatically generated

1. Select “Pay Now in Full”

A picture containing table

Description automatically generated

1. You will now be placed in our 3rd party billing/payment vendor’s site (QuickPay) to complete your payment. From the menu on the left, select “View & Pay Accounts.”

Graphical user interface, text, application

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1. Click “Make Payment”

Graphical user interface, application

Description automatically generated

Once you click on make a payment, simply continue to complete your online payment by entering the amount and your credit card information.